

Stubton Village Blog – SPC Agenda

STUBTON PARISH COUNCIL

Dear Councillors,

You are hereby summoned to attend a meeting of the Parish Council on Monday 17th March 2025 at 7pm at Stubton Village Hall, Fenton Road, Stubton, for the purposes of considering & resolving upon business to be transacted as set out in this Agenda.

Prior to the commencement of the Meeting there will be a public forum for a maximum of 15 minutes, where members of the public may ask questions or make short statements to the Parish Council. This will be followed by Reports from Ward and/or County Councillors in attendance.

The public forum may not be recorded since it does not form part of the formal Parish Council Meeting. The Clerk will only record the Agenda of the Parish Council Meeting for the purpose of preparation of the Minutes. Recordings will be deleted once Minutes are drafted.

Signed: Jackie Britten-Crooks

Parish Clerk

Dated: 10th March 2025

Council Members: Sam Mitchell (Chairman), Cllr Sam Kirk & Cllr Jenny Taylor.

AGENDA

1. WELCOME REMARKS FROM THE CHAIRMAN

2. APOLOGIES FOR ABSENCE

To receive & note apologies for absence where reasons for absence have been given to the Clerk prior to the Meeting.

3. DECLARATIONS OF INTEREST

To receive Declarations of Interest under the Localism Act 2011 – this being any pecuniary or non-pecuniary interest in any items on the Agenda.

4. MINUTES

Motion: To Resolve to accept the Minutes of the previous Meeting held on 16th December 2024 & the Extraordinary Meeting held on Friday 20th December 2024.

5. CLERK'S REPORT

To receive & note updates from the Clerk. [Appendix 1](#)

6. FINANCIAL MATTERS

- a. Motion: To Resolve to approve the 2025 Asset Register. [Appendix 2](#)
- b. Motion: To Resolve to approve the 2025/2026 Budget. [Appendix 3](#)
- c. Motion: To Resolve to adopt the latest NALC Model Financial Regulations, edited to remove non statutory provisions that relate to larger Councils. Statutory provisions preserved. [Appendix 4](#)
- d. Motion: To Resolve the following payments:

LALC annual Membership (approx. cost based on 2024 fee)	£90.00
LALC ATS Scheme (access to free training courses)	£132.00
CiLCA Training for Clerk	£330.00
Poppy Wreath + replacement large poppies x 4	£40.00 + p&p
Stationery items	£28.00
ICO register	£47.00
VE Day recreation expenditure up to:	£100.00
Donation: Green bins for Churchyard (approx. cost)	£100.00
Donation: towards defibrillator maintenance	£50.00

e. Bank Balance: To note reconciled bank balance based on the most recent statement.

7. NEIGHBOURHOOD PLAN

To consider whether to pursue updating the Neighbourhood Plan since a new National Planning Policy Framework & Local Plan is in place.

8. INSPECTION & MAINTENANCE OF PARISH COUNCIL ASSETS

To arrange to inspect & note any routine maintenance required to Parish Council assets: Flagpole, White Gates, Bus Shelter, Telephone Box, Benches.

9. VE DAY CELEBRATIONS

To consider recreational activities in relation to the 80th Anniversary of VE Day, with the Parish Council working alongside the Village Hub.

10. CASUAL VACANCIES

To inform residents that there are two casual vacancies for Parish Councillors & co-option details can be found on the Parish Council website in the Policies section, or by emailing the Clerk.